



Paymate®



Payroll and Human Resources Software

Introducing the family of Paymate Payroll software. Paymate is a comprehensive fully functional payroll system. It is recommended by major accounting and business consulting firms for use in small and medium sized businesses with up to 3000 employees.

We listen to our customers

Since 1987 Paymate has been working with payroll professionals to take the pain out of payroll processing. Paymate strikes a balance between ease of use and flexibility, this represents the culmination of more than 15 years of listening to our customers and incorporating their ideas and suggestions into our products. Whether you perform a small manual payroll or a large sophisticated one, Paymate will save you time, money and headaches.

Paymate Customers

Our customers come from a very wide range of industries and very different staff sizes from across the Canada including:

- Accountants
- Veterinarians
- Distribution
- Automobile Dealers
- Service Industry
- Construction
- Manufacturers
- Retail
- Doctors/Dentists
- And More

The Right Product For You

Paymate is available in 3 versions Paymate Simple, Paymate Standard and Paymate Acclaim for use with windows 9X, NT, ME, XP and 2000 with all the high-end features you would expect and need to do your payroll effectively. We continue to offer a complete line of payroll products to suit all your requirements.

Worry Free Support

Product support is one of the most common concerns of all software buyers. At Paymate Software support is a top priority. Our telephone hotline, 1-800 fax service and email support all put you directly in touch with our support staff. Our one fee Maintenance program provides you with all the latest tax and program updates.

Paymate is very easy to setup. A first time user can typically run a payroll confidently in less than an hour.

Customer and Product Support

Paymate is proud of our customer and product support record. We have been providing payroll solutions for over a decade and have received compliments from many of our customers.

Our product support starts with an online help manual and Knowledge Base. These guide the users through set up, operation and error recovery procedures. In addition, our support department typically solves our customers' problems during the same phone call over 95% of the time.

Control and Convenience

Run your payroll and have full access to your data as and when you want it. Eliminate miscommunication between you and outside services. With Paymate you can contain the ever increasing costs of payroll and associated services. Furthermore, you earn interest by retaining payroll source deductions in your bank account.

Improved Security and Data Integrity

Paymate protects you and your payroll data through multiple password control. Paymate will allow different users to have controlled access to payroll data.

Functionality and Flexibility

Paymate handles multiple pay rates, and multiple cheque formats. Paymate supports standard pay frequencies, and allows you increased control when setting up your earnings, benefits, and deductions. You can also charge an employee's time to different cost centers, projects, or G/L accounts using the job costing feature.

Powerful Reporting

All reports can be viewed before printing. With increased flexibility in report parameters, Paymate provides you with instant informative output on your screen or printer.

Time Clock Interface

This interface allows you to capture the timesheet information collected by a PC based time clock. The benefits of using this feature include the elimination of addition and data entry errors.

Ease Of Use

Paymate has many time saving features built into it including, a comprehensive online help section, and a popup notepad for each employee. A first time user can typically run a payroll confidently in under one hour.

You key in the hours and Paymate will handle the rest. It calculates all earnings and deductions, prints your cheques and several useful forms including T4, T4A, and Relevé 1 and ROE's.

Personnel Information

Paymate provides detailed personnel information including, Training and Education, Reviews and Increments, Skills, Benefits Information, and well as a note pad for other information specific to each employee, and more.

General Ledger Interfaces

You will be happy to know that Paymate will interface with over 50 of the major General Ledger accounting packages. This includes systems such as Adagio, ACCPAC®, Great Plains®, Macola®, MAS90®, Quickbooks®, Simply Accounting® and more.

Job Costing Feature

Paymate allows you to charge an employees time to different cost centers, projects or G/L accounts. Paymate also interfaces with popular job costing packages such as AccPac®, Yardi®, MAS90® and Solomon® with more to come.

Free Trial Program

Available for download from our website www.akmicro.com is a free 60-day Paymate trial package . Discover for yourself the value of using Paymate with no cost or obligation and when you are convinced that Paymate is the right payroll package for you install the full version overtop, and carry on using your existing data with no re-keying of data required.

Paymate On The Internet

Visit our web site at akmicro.com. On our web site you can download a free demo copy of Paymate, lean more about our products and services, access our online help and knowledge base or contact us electronically.

For inquiries or pricing you may e-mail our sales department at sales@paymatesoftware.ca or our technical support department by e-mail at support@paymatesoftware.ca

Unique to Paymate Acclaim

Paymate Acclaim offers the following features that are not found in Paymate Standard. You may want to consider these features for your organization or customers. Please contact us by phone, fax or email if you would like more details on any of them.

Bank Direct Deposit

With this feature, Paymate Acclaim has the ability to interface with banks and financial institutions across Canada. This eliminates the signing of cheques reduces bank charges for processing the cheques. It also saves the employees a trip to the bank to cash the cheques, thus saving valuable time.

Additional Earnings, Benefits and Deductions

Paymate Acclaim gives you a total of 50 user-defined earnings, 50 user defined deductions and 15 user defined benefits.

Highlights Of Paymate

- Ease of Use
- Pull down menus
- Context-sensitive Help
- Pick lists for many fields
- On-line Help Manual
- Employee Notepad
- Automatic, Simplified Installation

Functionality and Flexibility

- Multiple Pay cards / Timesheets per Pay Period
- User-defined Payroll Calendar
- After-the-Fact Payroll and Quick Cheques Capability
- General Ledger interface to popular Accounting software packages
- Multiple Companies
- Multiple Pay Rates, Pay Periods, and Pay Groups
- Multiple cheque formats (including user-defined)
- Vacation pay can be accrued or paid as earned
- Vacation pay can be taxed as accrued
- Flexible General Ledger and Departmental Analysis
- Check Reconciliation / Reversals
- Job Costing and Labor Distribution

Reports

- Payroll Reports
- Payroll Journal
- Employee Labels
- Employee History
- Pay slips and/or Cheques
- Check Register
- Bank Deposit and Register (Paymate Acclaim)
- General Ledger
- T4, T4A and Relevé 1, ROE's
- Statutory Holiday Report

Management Reports

- Earnings / Deduction / Benefits Analysis
- Employee Master List and Profile
- Employee Telephone List
- Employee Pay History

Security and Data Integrity

- Multiple passwords to control access to data and menu items based on user level
- Stringent validation upon data entry

- Better audit trail
- Improved Internal control and data integrity management
- New backup, restore, and archiving utilities for increased data integrity

Configuration Flexibility

- Multiple printer support
- Laser printer support

The screenshot shows the 'Paymate Record of Employment' window. It contains the following information:

- Number: 001, Name: Smith, Harold P.
- Navigation tabs: Box 1 to 9, Box 10 to 14, 16, Box 15A to 15C, Box 17 to 18, Box 19 to 22
- First Day Worked: 02/02/1988
- Last Day Worked: 07/25/2001
- Final Period Ending Date: 01/31/2001
- Occupation: Manager
- Expected Date of Recall: Unknown, Not Returning, Will Return
- Reason for Issuing this ROE: E - Quit
- For Further Information, Contact: Name: Putee, Arthur M., Phone: (416)733-3333
- Buttons: Save, Cancel, Print, Close, Help, Export

The screenshot shows the 'Employee Edit' window for employee Number: 003, Name: Holmes, Jennifer, Department #: None. It has several tabs: Basic, Tax, Provincial Net Claim, Pay Card, Bank, NotePad, History.

- Tax Amounts:** Federal Net Claim Amount: 7412.00, Québec Extra Tax Per Pay: 50.00, 0.00
- Exemptions:** Federal Tax, Québec Tax, CPP, QPP, EI, Payroll Taxes, WCB
- Tax Calculation:** Normal (Default), Cumulative Averaging, Commissioned
- Provincial Tax Credits (Dependents):** Married or Equivalent (MB), Age 65 or Over (MB), Employee Disability (MB), Dependents under 18 (MB, ON): 0, Disabled dependents (MB, ON): 0
- If Commissioned...:** Estimated Annual Remuneration: 0.00, Estimated Annual Expenses: 0.00
- Buttons: Save, Cancel, Close, Help

	Paymate Simple	Paymate Standard	Paymate Acclaim
Number Of Companies	1	Unlimited	Unlimited
Total Number Of Employees	20	Unlimited	Unlimited
Record of Employment	Standard	Standard	Standard
Direct Deposit Interface	No	No	Yes
Earnings			
Number Of Earnings	30	30	50
Expense Reimbursement	Yes	Yes	Yes
Vacation Pay	Yes	Yes	Yes
Multiple Pay Rates	Yes	Yes	Yes
Piecework	Yes	Yes	Yes
Commissions	Yes	Yes	Yes
Premiums (Shift, etc)	Yes	Yes	Yes
Formula (Statutory Holiday pay, etc)	Yes	Yes	Yes
Deductions			
Number Of User Defined Deductions	30	30	50
Formula Based	Yes	Yes	Yes
Statutory Deductions	Yes	Yes	Yes
Percentage Of Gross	Yes	Yes	Yes
Garnishees And Family Support	Yes	Yes	Yes
Declining Balance Deductions	Yes	Yes	Yes
Benefits			
Number of Benefits	10	10	15
Formula And Lump Sum	Yes	Yes	Yes
Other			
Supports all Provinces and Territories	Yes	Yes	Yes
Employer Health Tax (Ontario and Quebec)	Yes	Yes	Yes
NWT Payroll Tax Deductions	Yes	Yes	Yes
Customized Cheques And Pay stubs	Yes	Yes	Yes
Sick Pay Accruals	Yes	Yes	Yes
Prepares T4 and Relevé 1 Slips	Yes	Yes	Yes
Prepares T4A Supplementaries	Yes	Yes	Yes
Personnel Information			
Personal Information	Yes	Yes	Yes
Benefits Information	Yes	Yes	Yes
Salary & Performance History	Yes	Yes	Yes
Skills Inventory	Yes	Yes	Yes
Training Record	Yes	Yes	Yes
Free Form Note Pad	Yes	Yes	Yes

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