

Take the paperwork out of monitoring employee attendance



Abra AttendanceTM

Manage an unlimited number of attendance plans.

This *Abra*[®] product lets you create an unlimited number of attendance and time-off plans per employee, using different seniority, accrual and carry-over rules.

You can manage a variety of employee absences such as vacations, sick leaves, maternity, jury duty, bereavement and more. Track time off allowed versus actually taken. Use days or hours as time off accrual units. And choose either accrual or lump sum calculation methods to accrue time on a daily basis or award a lump sum at the beginning of a year, month or week.

Day	Employees	Total Absences	Absences Pd
Monday	43	102	2.37
Tuesday	12	18	1.50
Wednesday	44	61	1.39
Thursday	43	55	1.28
Friday	43	55	1.28

Produce professional-quality reports on demand.

Whether you're evaluating employee trends or presenting an HR update to management,

you can pull the data you need—fast. With a variety of built-in reports, *Abra* lets you quickly and accurately satisfy your organization's need for information.

Can't find a standard report to meet your needs? You can create your own custom reports and graphs in a snap by using the Report Writer included with *Abra*. And since *Abra* integrates easily with many popular desktop software programs, you can view your report on screen, print it out or export it to Microsoft[®] Office 2000, Microsoft[®] Word, Excel, Lotus[®] 1-2-3 and more.

Abra Attendance also lets you track employee absenteeism, to quickly spot problems and abuses, or identify employees with perfect attendance records, so they can be suitably recognized.

Maintain tight security.

A sophisticated, multi-level security system lets you restrict access to specific employees or groups, and monitor any changes to records by person, date, time and type of change.

Simplify tracking for leaves of absence.

Abra Attendance tracks all leaves plus other vital information such as certifications for medical leaves.

Best![®]

FREE TRIAL –FREE INFO Request Form

Order your free trial software today!

(A nominal shipping charge will apply to phone, fax and mail requests.)

Just call **1-800-490-3711** FAX this form, 24 hours a day to: **(905) 814-0032**
E-mail: sales@bestsoftware.ca Or visit our Web site: <http://www.bestsoftware.ca>

- YES! Please contact me for further details about Abra software and my 30-day risk-free trial.
- We are not in a position to make a decision now, but please keep me up-to-date on Abra products and services.

Name _____ Title _____ Company _____

Address: _____

City _____ Province _____ Postal Code _____

() ()

Phone # _____ Fax # _____ E-Mail _____

Your Primary Interest *(please check all that apply)*

- Human Resources Applicant Attendance OrgChart Payroll
- Recruiting Training Complete suite of products Other _____
(please specify)

Number of employees

- 50-99 100-249 250-499 500-1000 1000+

I expect to make a purchase decision

- Within the next 3 months Within the next 6 months Other

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Your Assurance of Complete Satisfaction

Best Software has become the most trusted name in Human Resource information systems through an unwavering dedication to customer service and quality. With over 25,000 satisfied clients across North America, that's an assurance you can count on.

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